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GENERAL EDUCATION COMMITTEE

September 20, 2016
9:30 a.m. – 10:30 a.m.
Old Main – Champ Hall

Agenda

Call to Order – Lee Rickords

Approval of Minutes – August 16, 2016 - [link](#)

Course Approvals/Removals/Syllabi Approvals
<https://usu.curriculog.com/>

APEC 5040 (CI) Brock Dethier
HIST 3483 (DHA)..... Brian McCuskey

Business
Concerns with Student Written Communication Skills



GENERAL EDUCATION SUBCOMMITTEE MINUTES

August 16, 2016

8:30 am – 9:30 am

Old Main - Champ Hall

Present: Lee Rickords, Agriculture and Applied Sciences (Chair)

Michele Hillard, Secretary

Mykel Beorchia, University Advising

Kacy Lundstrom, Library

Melanie Nelson, USU Eastern

Dean Adams, Engineering

Dick Mueller, Science

Brian McCuskey, Humanities

Dan McInerney, American Institutions

Stephanie Hamblin, Exploratory Advising

Kris Miller, Honors

Claudia Radel, Natural Resources

Shelley Lindauer, Education and Human Services

Eddy Berry, Social Sciences

Absent: Dan Coster, Quantitative Intensive

Janet Anderson, Office of the Provost

Larry Smith, Provost's Office

Ryan Dupont, Life and Physical Sciences

Brock Dethier, Writing Program

Harrison Kleiner, Connections

Bob Mueller, Regional Campus

Laura Gelfand, Arts

Jessica Hansen, Academic and Instructional Services

John Mortensen, Student Services

Kathy Chudoba, Business

Ashley Waddoups, USUSA President

Peggy Petrzela, Social Sciences

Cindy Dewey, Creative Arts

Call to Order – Lee Rickords

Approval of Minutes – April 19, 2016

<https://usu.box.com/s/6f3nefon3ae6hta2pupwo3adzv56zc0e>

Motion to approve the minutes from April 19, 2016 made by Dean Adams. Seconded by Brian McCuskey. Minutes approved.

Course Approvals/Removals/Syllabi Approvals

<https://usu.curriculog.com/>

HIST 3060 (DHA) **APPROVED** Brian McCuskey
Motion to approve designation made by Shelley Lindauer. Seconded by Eddy Berry. Designation approved.

HONR 4900 (CI) **APPROVED** Brock Dethier
Motion to approve designation made by Kris Miller. Seconded by Dean Adams. Designation approved.

Business

Accreditation review of Gen Ed Michael Torrens
Michael provided a briefing on the accreditation process. There are concerns that we need to work on for our General Education requirements. Defining learning outcomes and mapping are among those concerns. These will be addressed as the process continues and it will be an ongoing process that will include developing a program with course embedded assessment; being able to show student level of accomplishment and putting a program/plan in place for target opportunities in General Education. Michael will continue meeting with individuals regarding course embedded objectives.

Concerns with Student Written Communication Skills..... Lee Rickord
Lee brought forward a concern that high school students are not well equipped in written communication skills. Committee members expressed their concern as well, including the problem with professional communication. Employers are not hiring by degree/resume/experience alone. They are hiring those individuals who have good written and oral communication skills. Some departments on campus (Engineering) have communication courses that assist students in these areas, especially pertaining to their field of study. College of Science is initiating a writing lab for science majors starting this fall. It is felt that the institution needs to make this a priority. At the next meeting committee members will decide possible modes of collecting data.

September and October meetings moved from 8:30 to 9:30 am.

Everyone was reminded that the September and October meetings will begin at 9:30 am instead of 8:30 am.

Adjourned: 9:40 am